

Solution prioritization matrix

There are often many ways to go about advancing a complex change. Whether you have a long list of ideas from a brainstorming session or are deciding between a few potential solutions, it's important to weigh the impact and feasibility of each. Use this tool to evaluate options, either as an individual leader or collaboratively with a group.

1 Eliminate ideas where the cost doesn't outweigh the benefit

Does your solution...

- Treat the symptoms, not the problem itself?
- Result in negative, unintended consequences?
- Coordinate poorly with other workflows?
- Overwhelm the problem without eliminating it?

If yes, eliminate solutions from your running list.

2 Take impact and ease of implementation into account

Map your remaining ideas on a two-by-two matrix based on potential impact and ease of implementation.

